



New York Live Arts
 219 W 19th Street
 New York, NY 10011
 T: 212.691.6300
 F: 212.633.1174
 newyorklivearts.org
 Home of the Bill T. Jones /
 Arnie Zane Company

Fiscal Sponsorship Expenditure Report 2020- 2021

This form must be completed by July 16, 2021 and accounts for the period of July 1, 2020– June 30, 2021.

TODAY'S DATE: ____/____/____

Member Name:	
Name NYLA Checks have been made out to (If different):	
Organization:	
Address:	
Phone Number:	
Social Security or FED ID# (This must be consistent all year long):	

[Project Name] _____ was released \$_____._____ during fiscal year 2019. Please document how those funds were spent below:

TOTAL EXPENSES

Detail of Expenses (Paid for this accounting period)					
PERSONEL		RENTAL		PROMOTION AND ADVERTISING	
Artist Fees	\$	Space	\$	Marketing	\$
Technical/Production	\$	Equipment	\$	Fundraising	\$
Administrative	\$	Costumes	\$	Printing (including flyers)	\$
Professional (Legal/acct.)	\$	Other _____	\$	Other _____	\$
Other _____	\$		\$		\$



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Detail of Expenses <i>(Paid for this accounting period)</i>					
SUPPLIES		TRAVEL AND TRANSPORTATION		OTHER EXPENSES	
Expendable Production	\$	Local	\$	Dues	\$
Supplies	\$	International	\$	NYLA Membership	\$
Costumes	\$	Other _____	\$	Miscellaneous	\$
Other _____	\$		\$	Other _____	\$
	\$		\$		\$

TOTAL INCOME LESS EXPENSES \$ _____.

If this number is greater than zero, please attach a brief explanation of when it will be spent and how.

Please make a copy of this form for your records and submit the original to New York Live Arts, Attn. Fiscal Sponsorship 219 W. 19th St., NY, NY 10011.

BREAKDOWN OF EXPENDITURES

Estimate what percentage of project spending fell into the categories listed below (they should all total 100%)

FUNDRAISING _____%

What percentage of expenses went toward fundraising efforts (letter writing campaigns, galas/events, etc.)?

MANAGEMENT/GENERAL _____%

What percentage of expenses went toward management and general overhead?

PROGRAMS _____%

What percentage of expenses went toward direct programmatic expenditures?



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PROJECT IMPACT

Please attach a narrative of programs implemented, performance dates, activities accomplished, etc.

TOTAL PAID ATTENDANCE _____

How many people paid to see your work between July 1st and June 30th?

TOTAL FREE ATTENDANCE _____

How many people experienced your work for free between July 1st and June 30th?

ARTISTS SERVED _____

How many artists were involved in your project(s) between July 1st and June 30th

TOTAL PROJECT REVENUE

Total Income: \$ _____.

Detail of Income	
Admission/ Ticket Sales	\$ _____
Contract/ Performance Fees	\$ _____
Tuition/ Workshop/ Lectures	\$ _____
Advertising Revenue	\$ _____
Special Events	\$ _____
Membership Dues/Fees	\$ _____
Merchandise Sales	\$ _____
Individual Contributions	\$ _____
Grants/ Corp. Contributions	\$ _____
Other Revenue _____	\$ _____

Please share any work samples/documentation of the work that you've done this past fiscal year (e.g. links to video, programs from performances, press releases, etc.)

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